



THE EPISCOPAL CHURCH IN MAINE
Strengthening Communities of Faith for God's Mission

MEMORANDUM

To: Those interested in applying for Postulancy interviews
From: The Rt. Rev. Stephen T. Lane + *Stephen T. Lane*
Re: Application Information (Diaconate or Priesthood)
Interview Day October 2018
Date: 15 June 2018

Any confirmed adult communicant in good standing (Canon I.17.3 of The Episcopal Church), who meets the criteria in the Diocese of Maine's application packet, and has been nominated by a Vestry or Bishop's Committee, is invited to apply for an interview with the Commission on Ministry (COM).

Everyone applying for Postulancy must have completed the Diocese of Maine's discernment process and your discernment narrative must be on file in my office. If you have any questions or concerns about the discernment portion of your application, please be in touch with my office. Part of the discernment process includes time for us to talk: if we haven't already had a chance to chat, please be in touch with Barbara as soon as possible to make arrangements for an appointment.

In order to be considered for interview day, a complete Application for Postulancy must be in my office according to the schedule listed below. An earlier application is helpful. Late or incomplete applications will not be considered.

Once I have received your Application for Postulancy, I will prayerfully review it. Then, it is my job to notify applicants and the Commission on Ministry (COM) of my decision.

What to Send to the Bishop's Office

A completed application* for Postulancy includes:

- ✓ Information Sheet
- ✓ Current Photograph
- ✓ Autobiographical/Spiritual Essay
- ✓ Certificates of Baptism and Confirmation
- ✓ Financial Statement
- ✓ Resume
- ✓ Letter of Nomination and Support from clergy and signature page
(same page as vestry)
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(same page as clergy)
- ✓ Letters of Recommendation (3)
- ✓ Representation and Authorization page
- ✓ Discernment Narrative (signed by your facilitator)
- ✓ Safe Church Certificate (completion not required until Candidacy, but if you have attended the training, please submit your certificate)
- ✓ Transcripts
- ✓ Other Information you would like to submit for consideration

My office is often asked about how much information to include in an application. I would much prefer to have too much information than too little. Please be in touch with Barbara if there are any questions at all about what to include in your application, or if you have questions about confidential matters. If I commend you to the Interview Day, my office will make copies of your application available to the COM interview team.*

Other Important Matters

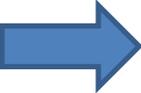
1. Until you take part in an Interview Day, you are under the pastoral care of your Bishop and Sponsoring Clergy/Congregation. Your relationship with the COM begins with the Interview Day. No one is "in the ordination process" until being named a Postulant by the Bishop.
2. We recognize that this is a complex process. Much "folk wisdom" is offered by people who want to be helpful; but not all folk wisdom is accurate. Questions are welcome ~ check out concerns with Barbara Martin.
3. I hope that each person discerning a call to ordained ministry has, or will have, a spiritual director or companion. The life of prayer is the well-spring of all ministries, lay

and ordained. The sacred companionship of a spiritual director is important in discernment.

4. Major life transitions tend to overwhelm the application and interview process, so if you are experiencing a major life transition (pending marriage, recent divorce or remarriage, change in employment, recent bereavement, health concerns) around this time, please defer your application to a future date.

Please keep this timeline in mind ~

<i>Date</i>	
06/15/2018	On or about: Memo: Notice of Interview Day released
08/06/18	Due Date: on or before: NOTIFY the Bishop's Office that you might apply
09/06/18	Due Date: complete APPLICATION DUE to Bishop's Office
09/13/18	On or about: Bishop concludes his review
09/17/18	On or about: Notice of Interview Status released
09/17/18	On or about: Accepted applications released to COM
10/10/18	<i>Interview Day</i>



*** Application Logistics: Accepted application packets will be scanned and shared electronically with the COM Interview Team via a secure server ~ please print or type clearly on one side of the page only ~ information on the back of a page will not reproduce. Please do not pin, staple or otherwise attach pages together.**